

## **SECTION 00 91 13.03 - ADDENDUM 3**

### **PART 1 GENERAL**

#### **1.1 PROJECT INFORMATION:**

- A. Project Name: ISU Science Rooms 018, 022, 138.
- B. Owner: Indiana State University Board of Trustees.
- C. Owner Project Number: ISU Bid No. B0028832.
- D. Architect: arcDESIGN.
- E. Architect Project Number: 26139.
- F. Date of Addendum: Friday, August 14, 2026.

#### **1.2 NOTICE TO BIDDERS**

- A. This Addendum is issued to all registered plan holders pursuant to the Instructions to Bidders and Conditions of the Contract. This Addendum serves to clarify, revise, and supersede information in the Project Manual, Drawings, and previously issued Addenda. Portions of the Addendum affecting the Contract Documents will be incorporated into the Contract by enumeration of the Addendum in the Owner/Contractor Agreement.
- B. The Bidder shall acknowledge receipt of this Addendum in the appropriate space on the Bid Form.
- C. The date for receipt of bids is unchanged by this Addendum, at same time and location.
  - 1. Bid Date: Thursday August 20, 2026, 2:00 PM local time.

#### **1.3 ATTACHMENTS**

- A. This Addendum includes the following attached Documents and Specification Sections:
  - 1. Section: 22 13 19 – Sanitary Waste Piping Specialties, (new).
  - 2. Section: 00 10 10 – Instructions to Bidders, (reissued).
    - a. Clarified Alternate Phasing Dates, removed furniture installation window (all furniture is provided by contractor to meet Substantial and Final Completion dates).
  - 3. Section: 00 20 00 – Bid Form, (reissued).
    - a. Revised Wording of Alternate No. 5., deleted reference to WBE, MBE, and VBE bidding requirements.
  - 4. Document: B0028832 Prebid Meeting Information, dated August 4, 2026, (reissued).
    - a. Corrected Rooms associated with Phases, clarified intent of Phasing Alternate
- B. This Addendum includes the following attached Sheets:
  - 1. Architectural Sheet A001 – Phasing and Architectural General Notes, dated 07.29.2026, (reissued).
    - a. Clarified location of Telecom Room.

#### **1.4 REVISIONS TO PREVIOUS ADDENDA**

- A. Addendum No. 2, Specification Section 00 20 00 – Bid Form: (reissued).
- B. Addendum No. 2, Specification Section 01 10 00 – Instructions to Bidders (not reissued).

1. Revised typographical error that misidentified Room 138 as Room 038. See Item 1.5.A and subparagraphs in this document.
- C. Addendum No. 2, Document B0028832 Prebid Meeting Information, (reissued).
1. Corrected Rooms associated with Phases, clarified intent of Phasing Alternate.

#### **1.5 REVISIONS TO DIVISION 01 GENERAL REQUIREMENTS**

- A. Specification Section 01 10 00 – Instructions to Bidders, (not reissued).
1. Revise Section 1.3, Paragraph A.1 to read as follows:
    - a. “Renovation of and Alterations to the Science Building Rooms 018, 022, and **138** in phases. Scope generally consists of:”

#### **1.6 REVISIONS TO DIVISIONS 02 - 49 SPECIFICATION SECTIONS**

- A. Specification Section 10 26 00 Wall and Door Protection, (not reissued).
1. Add Construction Specialties SSM-20/SSM-25 as an approved Manufacturer and product.
- B. Specification Section 12 35 53.19 Wood Laboratory Casework, (not reissued).
1. Add ICI Scientific / Campbell Rhea Casework as an approved Manufacturer / Fabricator.
    - a. Contact: Bruce Osborne, DECO Associates, Inc., 317-842-4444
- C. Specification Section 10 11 00 – Visual Display Units, (not reissued).
1. Add Ghent / GMi Companies M1 Porcelain Magnetic Markerboard as an approved Manufacturer and product. Product shall comply with all requirements of the drawings and specifications.

#### **1.7 BIDDERS QUESTIONS**

- A. Question: Drawing PD 201 shows the acid waste line being capped off inside the Prep Room between Rooms 018 and 022. This would require saw cutting in that room. Is it appropriate to cap that waste line off inside the existing trenches (as close to the wall as possible) in 018 and 022?
1. Answer: Yes. The waste line, with the addition of a cleanout, can be capped in the trench close to the wall, avoiding disruption in the adjacent Prep Room.
- B. Question: Do the chases in the Prep Room need to be removed and patched or can services be capped at the trench or above the ceiling?
1. Answer: Capping services in the trench or above the ceiling in the adjacent Prep Room is acceptable. Chase removal should not be required in order to successfully abandon and cap the services.
- C. Question: Revised P201 and PD201 show plumbing demolition and new work. Addendum No. 1 issued common piping and insulation sections, including Section 20 01 80, but no standalone Division 22 plumbing sections were issued. Please identify all specifications that apply to plumbing and confirm required materials and standards for pipe, fittings, valves, drains, cleanouts, acid waste, domestic water, gas, compressed air, insulation, joining, testing, disinfection, identification, and installation.
1. Answer: Specification Section 22 13 19 – Sanitary Waste Piping Specialties will be issued by Addendum.
- D. Question: Addendum No. 2's pre-bid information assigns Phase 1 to Room 138, Phase 2 to Room 018, and Phase 3 to Room 022. Other project information has been interpreted as assigning Room 018 first and Room 138 second. Please confirm the controlling Base Bid phase sequence and all

associated field-work, substantial-completion, final-completion, and furniture-installation dates by room. Also confirm the controlling sequence and dates under Alternate No. 4.

1. Answer: Dates for Base Bid Phases are correct; Rooms associated with each phase are not. Phase 1: Room 018; Phase 2: Room 138, Phase 3: Room 022.
    - a. *Pre-Bid Meeting Information will be corrected and reissued by Addendum.*
    - b. *Section 00 10 10 – Instructions to Bidders will be revised to include the Room associated with each of the three base bid phases of the Work and reissued by Addendum. Phase Dates in this Section are correct.*
    - c. *Section 00 10 10 – Instructions to Bidders will be revised to indicate combined Phases 2 & 3 as described in Section 01 10 00 – Summary (Alternates), Alternate No. 4, and reissued by Addendum.*
    - d. *Section 00 10 10 – Instructions to Bidders will be revised to eliminate furniture installation dates and reissued by Addendum. Furniture evolved from being Owner-provided to Contractor provided. Furniture installation to the Contractor.*
  2. Answer: Section 01 10 00 Summary of Work indicates Phase 2 and 3 of the Base Bid are to be combined and lists the date for that phase (the second of two phases with the Acceptance of Alternate No. 4) as beginning on December 11, 2026 and Ending on May 10, 2026.
- E. Question: The Addendum No. 2 pre-bid information states that MBE, WBE, and VBE participation requirements were removed and Sections 00 10 30 and 00 10 40 are not included. The reissued Bid Form still directs bidders to those requirements and states that a participation plan must accompany the Bid. Please confirm that MBE/WBE/VBE participation requirements and the Section 00 10 40 Participation Plan are deleted and are not required with the Bid.
1. Answer: MBE/WBE/VBE participation requirements and Sections 00 10 30 and 00 10 40 are not included and are not required for Bidding.
    - a. *Bid Form 00 20 00 will be reissued.*
- F. Question: Please confirm whether Davis-Bacon prevailing wage rates or weekly certified payroll apply. Please distinguish those requirements from the post-bid wage-rate schedules required from the Prime Bidder and major subcontractors.
1. Answer: Confirmed. Davis-Bacon prevailing wage rates do not apply. Wage Rates required to be submitted on the next business day after receipt of Bids are not Prevailing Wage Rates associated with Davis-Bacon. A wage rate schedule for the workers of the Prime Bidder and all major Subcontractors involved in the Work, whose portion of the Bid is in excess of \$250,000 or 20% of the total Bid whichever is less, is required. Reference Section 00 10 10.3.17 Instructions to Bidders.
- G. Question: Reissued Section 01 10 00 identifies Rooms 018, 022, and '038' in the Base Bid scope, while the project title, drawings, and other documents identify Room 138. Please confirm that '038' is a typographical error and Room 138 is intended.
1. Answer: Confirmed, "038" is a typographical error and Room 138 is intended.
- H. Question: The reissued lecture-room furniture information includes room-specific quotations and installation requirements. The Room 138 information appears to show an April 26-May 10, 2026 installation window, which conflicts with the project schedule. Please confirm the required furniture installation windows for Rooms 018, 138, and 022 under Base Bid phasing and Alternate No. 4, and confirm whether the Room 138 year should be 2027.
1. Answer:
    - a. Furniture cannot be installed by May 10 of 2026, which has already occurred. That date should have been April 26-May 10, 2027.
    - b. Furniture installation and scheduling is the responsibility of the Contractor and windows for installation, previously by others (NIC), is now included in the Contract and the responsibility of the Contractor.

- c. See also responses to Question D above.

**END OF SECTION 00 91 13.03**

BASED ON BID FORM  
FORM NO. 96  
REVISED FORMAT 1/14/2013

GENERAL BID FOR PUBLIC BUILDING

PROJECT: **Science Rooms 018, 022, & 138 Renovation Bid Number B0028832**

TO: INDIANA STATE UNIVERSITY  
BOARD OF TRUSTEES  
TERRE HAUTE, INDIANA

FROM:

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(Name of Bidder) (Company Name)

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(Address)

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(City, State, Zip)

PHONE NUMBER \_\_\_\_\_

DATE: \_\_\_\_\_

SUBMITTED BY: \_\_\_\_\_  
(Signature) (Title)

The Bidder's signature certifies the Bidder is in compliance with all aspects of the Bid Documents

#### ADDENDA

The following Addenda have been received. The modifications to the bidding documents noted therein have been considered and all costs thereto are included in the Bid Sum(s).

|                  |             |
|------------------|-------------|
| Addendum # _____ | Dated _____ |
| Addendum # _____ | Dated _____ |
| Addendum # _____ | Dated _____ |
| Addendum # _____ | Dated _____ |
| Addendum # _____ | Dated _____ |
| Addendum # _____ | Dated _____ |

#### OWNER'S RIGHTS REGARDING ACCEPTANCE OF BIDS

**It is understood that the Owner reserves the right to accept or reject any Bid and to waive any irregularities in Bidding. It is further understood on Bids with multiple Base Bid Packages the Owner reserves the right to selectively Award individual Base Bid Packages to multiple Prime Bidders submitting the lowest and best Bids for the individual Base Bid Packages.**

#### TAX EXEMPT

Indiana State University is a Tax Exempt Institution and Indiana Sales Tax for products permanently incorporated in work shall not be included as part of the Bid. All other applicable Federal, State and Local taxes shall be included in the Bid sum. Tax exempt certificate available upon request.

00 20 00  
BID FORM  
Revised Addendum 3, 08.14.2026

OFFER:

Pursuant to and in compliance with 'Instructions to Bidders', and other Bidding Documents prepared by the Indiana State University Facilities Management Department for the above mentioned project, the signer, having become thoroughly familiar with the terms and conditions of the proposed Contract Documents and with local conditions affecting the performance and costs of the Work at the place where the Work is to be completed, and having fully inspected the site in all particulars, hereby proposes and agrees to fully perform the Work within the time stated and in strict accordance with the intent of the proposed Contract Documents, including furnishing bonds, insurance, labor, materials, and to do all the Work required to construct and complete in accordance with the proposed Contract Documents as follows:

BASE BID

Renovation of Science Rooms 018, 022, and 138 per Specifications and Drawings.

Base Bid Total \$ \_\_\_\_\_

\_\_\_\_\_ Dollars  
(State Amount in Words)

ALTERNATE BIDS Refer to Section 01 10 00 Summary of Work 1.04 Scope of Work-Alternates for details

1. Alternate No. 1: LVT Flooring

\_\_\_\_\_ Dollars (\$ \_\_\_\_\_)  
(State Amount in Words) Add ☐ Deduct ☐

2. Alternate No. 2: Plywood Subfloor

\_\_\_\_\_ Dollars (\$ \_\_\_\_\_)  
(State Amount in Words) Add ☐ Deduct ☐

3. Alternate No. 3: Acoustical Wall Panels

\_\_\_\_\_ Dollars (\$ \_\_\_\_\_)  
(State Amount in Words) Add ☐ Deduct ☐

4. Alternate No. 4: Combined Phases 2&3

\_\_\_\_\_ Dollars (\$ \_\_\_\_\_)  
(State Amount in Words) Add ☐ Deduct ☐

4. Alternate No. 5: Lecture Room Furniture All Rooms

\_\_\_\_\_ Dollars (\$ \_\_\_\_\_)  
(State Amount in Words) Add ☐ Deduct ☐

## ALLOWANCES

1. A \$60,000.00 Allowance shall be included in the Base Bid for Unforeseen Conditions and General Construction Contingency. It is solely at the discretion of the Architect/Engineer/Owner what costs may be applied to this Allowance.
2. A \$6,000.00 Allowance shall be included in the Base Bid for the A/E to create "Record Drawings" as detailed in Section 01 77 00 Contract Closeout.

## ACCEPTANCE

This offer shall be opened to acceptance and is irrevocable for the period as follows:

- Base Bid and All Alternates - One Hundred Twenty (120) calendar days from the Bid opening date.

If the Owner accepts the Bid within the time period stated above, Bidder will:

- Furnish the required bonds and insurance certificates within ten (10) calendar days of receipt of the Award Letter
- Commence work within seven (7) calendar days of receipt of the Award Letter or as Directed by the Owner.
- Execute the Contract for Construction Between Indiana State University and Contractor within seven (7) calendar days of receipt of the Contract.

The Bidder agrees to coordinate and expedite their work and that if the Award is given within fourteen (14) calendar days from the Bid opening date the work shall be substantially completed as listed in Section 00 10 10 Instructions to Bidders 1.01 C. If the Award is not made within the stated fourteen (14) calendar days then the substantial completion date may be adjusted as allowed by the Contract Documents or as mutually agreed upon in writing by the Owner and Contractor.

## COMPLIANCE WITH LAWS

The Bidder shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances including but not limited to Indiana Code 5-16 and all provisions required thereby to be included herein are hereby incorporated by reference. Bidder warrants Contractor and any subcontractors shall obtain and maintain all required permissions, permits, licenses, registrations, accreditations, certifications, and approvals, and shall comply with all employment, labor, EEOC, E-verify, health, safety, and environmental statutes, rules, or regulations related to the products and services offered under this agreement. Bidder and any principals of the Contractor certify compliance with the requirements of Indiana Code § 5-16-1-9 Application of Indiana Code 5-22-16.5 (e.g. Company has not and will not participate in any investments or activities in Iran and refrains from engaging in any new investments or activities in Iran).

## NON-COLLUSION AFFIDAVIT

The Bidder, by its officers and agents or representatives present at the time of filing their bid, being duly sworn, say on their oaths that neither they nor any of them have in any way, directly or indirectly, entered into any arrangement or agreement with any other bidder, or with any public office of the State of Indiana, of any county or municipality or other public offices whereby such affiance or either of them, has paid or is to pay to such other bidder or public officer any sum of money, or has given or is to give to such other bidders or public officer anything of value whatever, or such affiance or either of them has not, directly or indirectly entered into any arrangement or agreement with any other bidder or bidders, which tends to or does lessen or destroy free competition in letting of the contract sought for by the attached bids; that no inducement of any form or character other than which appears upon the face of the bid will be suggested, offered, paid, or delivered to any person whomsoever to influence the acceptance of the said bid or awarding of the contract, nor has this bidder any agreement or understanding of any kind whatsoever, with any person whomsoever to pay, deliver to, or share with any other person in any way or manner, any of the proceeds of the contract sought by this bid.

#### NON-DISCRIMINATION

The Bidder and its Subcontractors, if any, shall not discriminate against any employee or applicant for employment, to be employed in the performance of this Contract, with respect to their hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment because of their sex, race, natural origin, ancestry or religion or disability as prohibited under the Americans with Disabilities Act. Breach of this covenant may be regarded as a material breach of the Contract.

#### CERTIFICATION OF UNITED STATES STEEL PRODUCTS

The Bidder certifies that the Bidder and all Subcontractors will comply with the statutory obligations to use steel products made in the United States.

#### EXPERIENCE QUESTIONNAIRE

List similar projects completed by your organization:

1. Contract Amount \_\_\_\_\_  
Description \_\_\_\_\_  
Date Completed \_\_\_\_\_  
Owner \_\_\_\_\_  
(Name and phone #)
2. Contract Amount \_\_\_\_\_  
Description \_\_\_\_\_  
Date Completed \_\_\_\_\_  
Owner \_\_\_\_\_  
(Name and phone #)

List similar projects currently under construction by your organization

1. Contract Amount \_\_\_\_\_  
Description \_\_\_\_\_  
Date Completed \_\_\_\_\_  
Owner \_\_\_\_\_  
(Name and phone #)
2. Contract Amount \_\_\_\_\_  
Description \_\_\_\_\_  
Date Completed \_\_\_\_\_  
Owner \_\_\_\_\_  
(Name and phone #)

Yes ☐ No ☐ Has your organization ever failed to complete any work awarded it?  
If yes, where and why?

00 20 00  
BID FORM  
Revised Addendum 3, 08.14.2026

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Yes ☐ No ☐ Does your Organization have any pending litigation or litigation completed within the past five (5) years initiated by your Organization or the Owner as a result of your work on another Project?

If yes, attach a complete listing, with your Bid, of all such litigation(s) and name(s) of Institutions and/or Parties involved with complete contact information. Failure to submit this information may result in disqualification of your Bid.

Yes ☐ No ☐ Has your Organization been cited for violation of State or Federal regulations within the past twelve months?

If yes, what was the violation and resolution?

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List references from firms for which your organization has performed work. Provide firm name, contact person name and phone number.

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**APPENDICES**

The following Appendices are submitted with the Bid:

Appendix A - Subcontractors and Material/Supplier Lists

Appendix B - Comprehensive Subcontractor and Supplier & Manufacturer List

Appendix C – Unit Prices (Not Required)

Appendix D - Wage Rate Schedule

## OATH AND AFFIRMATION

Attested to this \_\_\_\_ day of \_\_\_\_\_, 202\_\_

By \_\_\_\_\_

### ACKNOWLEDGMENT

State of \_\_\_\_\_  
SS:

County of \_\_\_\_\_

\_\_\_\_\_ being duly sworn, deposes and  
(Name of person)

says that he/she is \_\_\_\_\_ of  
(Title)

\_\_\_\_\_ and that the  
(Name of organization)  
statements contained in the foregoing bid, certification and affidavit are true and correct.

Subscribed and sworn to before me by \_\_\_\_\_

this \_\_\_\_ day of \_\_\_\_\_, 202\_\_

\_\_\_\_\_  
Notary Public

My Commission Expires \_\_\_\_\_

County of Residence \_\_\_\_\_

SUPPLEMENTS TO BID FORM

TO: INDIANA STATE UNIVERSITY

PROJECT: **Science Rooms 018, 022, & 138 Renovation Bid Number B0028832**

DATE: \_\_\_\_\_

SUBMITTED BY:  
(full name)

\_\_\_\_\_  
(full address)

In accordance with Instructions to Bidders and Bid Form, we include the Supplements to Bid Form for Appendices listed below. The information provided shall be considered an integral part of the Bid Form.

**Appendix A** - Subcontractor and Manufacturers List (to be submitted at time of Bid)  
Failure to submit may be cause to disqualify bid

\_\_\_\_\_  
(Bidder)

\_\_\_\_\_  
(Project)

The following will be performed (or provided) by the Subcontractors and Manufacturers listed herein and coordinated by us.

The Prime Contractor (Bidder) shall list all Subcontractors and Suppliers/Manufacturers called for in Appendix A of this Bid Form at the time of Bid Submission. Failure to provide this information may be sufficient cause to disallow a Bid.

**The Prime Contractor (Bidder) shall use the Subcontractors, Suppliers, Materials and Equipment as listed in the Bid Form Appendix "A" submitted at the time of Bid. It is the Prime Contractor's (Bidder's) responsibility to assure they have listed the correct Subcontractors, Suppliers, Materials and Equipment on their Bid Form. THERE SHALL BE NO CHANGES PERMITTED TO THESE LISTS.**

Exception: If the Owner determines the Subcontractors, Suppliers, Materials or Equipment are not acceptable, the Owner shall notify the Prime Contractor (Bidder) in writing within two (2) working days after receipt of Bids of the unacceptable Subcontractor(s), Supplier(s), Material(s) and/or Equipment(s).

(Listings begin on next page)

SUBCONTRACTOR LIST

**Bidder shall provide the names of all applicable Subcontractors**

| Description                | Subcontractor |
|----------------------------|---------------|
| Carpeting                  | _____         |
| Tile Flooring              | _____         |
| Polished Concrete Flooring | _____         |
| Visual Display             | _____         |
| Painting                   | _____         |
| HVAC                       | _____         |
| Plumbing                   | _____         |
| Fire Protection            | _____         |
| Electrical                 | _____         |
| A/V - Telecommunications   | _____         |

(Appendix B begins on the next page)

**Appendix B – Comprehensive Subcontractor and Supplier & Manufacturer List** to be submitted by 4:30pm on the day Bids are received by the two apparent low Bidders. See Section 00 10 10 Instructions to Bidders Part 3 3.17 for full details.

SUBCONTRACTOR LIST

**Bidder shall provide the names of all applicable Subcontractors**

| Description                   | Subcontractor |
|-------------------------------|---------------|
| Polished Concrete Flooring    | _____         |
| Carpet and Resilient Flooring | _____         |
| Painting                      | _____         |
| Casework                      | _____         |
| Air Balancing                 | _____         |
| Temperature Controls          | _____         |
| AV / Technology Installation  | _____         |

SUPPLIER & MANUFACTURERS LIST

**Bidder shall provide the names of all applicable Suppliers and Manufacturers**

| Product Description | Supplier | Manufacturer |
|---------------------|----------|--------------|
| Door Hardware       | _____    | _____        |
| Resilient Base      | _____    | _____        |
| Tile Carpeting      | _____    | _____        |
| Wood Lab Casework   | _____    | _____        |
| Electrical Panels   | _____    | _____        |
| Interior Lighting   | _____    | _____        |
| Lighting Controls   | _____    | _____        |
| Wiring Devices      | _____    | _____        |
| Fire alarm          | _____    | _____        |

**Appendix D – Wage Rate Schedules**

By 2:00pm on the next business day after receipt of Bids the Bidder shall submit, a wage rate schedule for the workers of the Prime Bidder and all major Subcontractors involved in the Work. Failure to supply the wage rate schedule(s) as required by the Bidding Documents may be sufficient cause to disallow a Bid

00 20 00  
BID FORM  
Revised Addendum 3, 08.14.2026  
END OF SECTION 00 20 00

## SECTION 00 10 10 - INSTRUCTIONS TO BIDDERS

### PART 1 - GENERAL

#### 1.1 GENERAL

- A. Bidders shall carefully read the Notice to Bidders with regard to preparation of proposals, which includes the date and place for receiving proposals. See PART 3 of this Section 00 10 10 Instructions to Bidders for a complete list of the required forms for Bidding.
- B. All Bidders shall fully inform themselves of the conditions under which the work is to be performed, the site of the work, the obstacles that may be encountered, and other relevant matters concerning the work to be performed.
- C. All Bidders shall fully inform themselves of the requirements for phased work in the project. Only one room may be renovated per academic period (Fall Semester 2026, Spring Semester 2027, and Summer 2027).
- D. The successful Bidder shall begin Work on Phase 1 of 3 phases within seven (7) days after Award preparing submittals and procuring material. Actual Work shall begin on or about September 2, 2026.
  - 1. **Phase 1:** Room 018. All Work substantially completed by December 11, 2026, with Final Completion on December 31, 2026. Final closeout shall be within sixty (60) calendar days thereafter. A warranty walk-thru may be held eleven (11) months from the date of substantial completion.
  - 2. **Phase 2:** Room 138. Actual Work may begin on December 11, 2026. All Work substantially completed by April 26, 2027, with Final Completion on May 10, 2027. Final closeout shall be within sixty (60) calendar days thereafter. A warranty walk-thru may be held eleven (11) months from the date of substantial completion.
  - 3. **Phase 3:** Room 022. Actual Work may begin on April 26, 2027. All Work substantially completed by July 30, 2027, with Final Completion on August 9, 2027. Final closeout shall be within sixty (60) calendar days thereafter. A warranty walk-thru may be held eleven (11) months from the date of substantial completion.
  - 4. Alternate Phasing: Reference Section 01 10 00 – Summary for Alternate Bid to combine Phases 2 & 3, with work of combined phases occurring within the Phase 2 period described above.
  - 5. All bidders shall coordinate the start of each phase with the Owner's forces to abate hazardous flooring in rooms of that phase.
- E. No Bidder, after being awarded the contract, shall be allowed any extra compensation for reason of their failure to fully inform themselves, prior to their Bidding, of all requirements of the Contract Documents, the Drawings, and Specifications.
- F. If any Bidder for the proposed contract is in doubt as to the true meaning of any part of the Drawings, Specifications or their proposed Contract Documents, they may submit to the Owner written request for any interpretation thereof. The Bidder submitting the request will be responsible for its prompt delivery. Any interpretation of the proposed documents will be made only by an Addendum duly issued. A copy of such Addendum will be posted to the ISU Plan Room and e-mail notification sent to each registered plan holder (see 1.07 of this Section). Such Addendum, if any, issued before submission of the Bids, shall be taken into account and included in the proposal.
- G. Any Bidder may withdraw their Bid at any time prior to the scheduled time for the receipt of bids.
- H. No Bidder may withdraw their Bid or proposal for a period of One Hundred Twenty (120) calendar days after date and time set for opening Bids.
- I. It is understood that the Owner reserves the right to waive any irregularities in Bidding and to accept or reject any or all Bids.

- J. It is further understood on Bids with multiple Bid Packages the Owner reserves the right to selectively Award individual Bid Packages to multiple Prime Bidders submitting the lowest and best Bids for the individual Bid Packages.

## **1.2 EXAMINATION OF SITE AND BIDDING DOCUMENTS**

- A. The site shall be carefully examined prior to bidding to ascertain the location of the work, existing conditions, and all other matters which may affect the work under this Contract. Each Bidder by making their Bid represents that they have visited the site and familiarized themselves with the local conditions under which the Work is to be performed.
- B. The Bidding Documents shall be carefully examined to ascertain the character, quality and quantity of the work to be performed, of materials and items to be furnished, of equipment and facilities needed during construction, of utilities and of all other matters which may affect the work under the Contract. Each Bidder by making their Bid represents that they have read and fully understands the Bidding Documents.

## **1.3 PRE-BID CONFERENCE**

- A. There will not be an actual Pre-Bid conference. A pre-bid site visit will be held to allow Bidders' to visit the site. All questions, even if asked and answered at the pre-bid site visit, shall be submitted in writing via e-mail to the Project main contact and Owner.
- B. An Addendum will be issued confirming any information conveyed at pre-bid site visit and no verbal response tendered during pre-bid site visit shall have legal standing unless so confirmed by Addendum.
- C. Additional site visits may be arranged with the Project's Main Contact or Owner's Main Contact.

## **1.4 BIDDING QUESTIONS**

- A. Questions regarding the Bidding Documents and Project shall be submitted in writing via e-mail to the Project main contact and Owner. An Addendum will be issued to respond to all questions received. No verbal or direct e-mail response shall have legal standing unless so confirmed by Addendum.
- B. The last day for questions to be submitted shall be three (3) business days prior to the scheduled date for the receipt of Bids. Any questions submitted after that date may not receive consideration.

## **1.5 EXECUTION OF AGREEMENT**

- A. For all Projects the forms of agreement which the successful Bidder, as Contractor, will enter into will be an ISU Award Letter, an ISU Purchase Order and a Contract for Construction. Prior to issuance of the Purchase Order the Contractor shall provide to the Director of Purchasing the Labor and Material Performance Bond, their most current financial statement and vendor trade credit references as evidence of financial capability to perform the work and the policies of insurance or insurance certificates as required by the Contract Documents and listed in the Award Letter. All Bonds and Insurance shall have an A.M. Best rating of not less than an "A". Once all the required paperwork has been received by ISU Purchasing and the Purchase Order issued, an electronic PDF copy of the Contract for Construction Between Indiana State University and Contractor, will be e-mailed to the Contractor for their signature and return to the Department of Facilities Management Contract Administrator for forwarding to the Senior Vice President for Finance and Administration for Owner signature. A fully executed copy of this Contract will be returned to the Contractor via e-mail for their files.
- B. Time Limits for Execution of Agreement.
  - 1. The successful Bidder shall supply the required paperwork (their Financial Statement (if not supplied with their Bid), Certificate of Insurance and their Performance and Payment Bond) to the ISU Purchasing Department within ten (10) calendar days after receipt of the ISU Award Letter.

2. The successful Bidder shall within seven (7) calendar days after receipt of the Contract for Construction Between Indiana State University and Contractor enter into the written Contract to perform the work in accordance with the Drawings and Specifications by signing and returning the Contract to the Department of Facilities Management Contract Administrator for forwarding to the Senior Vice President for Finance and Administration for Owner's signature and return to the Bidder.
- C. In the case a Bidder whose Bid is accepted, fails to perform their Bid by providing the required paperwork within ten (10) calendar days after receipt of the Award Letter and entering into the written Contract with the Owner within seven (7) calendar days after receipt, then this failure may be cause for their certified check, draft or Bid Bond, and the proceeds thereof, to remain the absolute property of the Owner, as liquidated damages, it being impossible to estimate the amount of damages such failure would occasion.

#### **1.6 INDEMNIFICATION**

- A. Bidders, in consideration of the privilege of Bidding, specifically waive all rights both legal and equitable which they have or might be construed to have against Indiana State University because of any action taken in accepting or rejecting bids and proposals, for themselves, and /or for subcontractors, suppliers and/or manufacturers, who may file an action based on any such acceptance or rejection. Bidders shall be liable for any resultant reasonable attorney fees and expenses incurred by Indiana State University.

#### **1.7 ADDENDA**

- A. All Addenda for the Project will be posted on the ISU Plan Room at: <http://www.indstateplanroom.com/>. Addenda may be downloaded at no cost to registered plan holders.
- B. A Bidder must register for a free account the first time they access the ISU Plan Room website.
- C. The Bidder will receive an e-mail notifying that an Addendum is available for download from this site. The Bidder is advised to periodically check this link in the event an e-mail fails to deliver.

#### **1.8 SUBSTITUTIONS PRIOR TO BID**

- A. Requests for substitution of any material, construction, equipment and methods named or described in the Specifications, on the Drawings and any Addenda issued shall be submitted in writing to the Architect/Engineer and Owner a minimum of seven (7) calendar days prior to Bidding. Complete support documentation shall be provided that the item to be substituted is equal to or exceeds the material, construction, equipment or methods named or described in the Specifications, on the Drawings and any Addenda issued with the request for substitution. It is solely at the discretion of the Architect/Engineer and the Owner to allow any requests for substitution.
- B. Should it be determined after Award of the Bid that the Bidder based their Bid on any material, construction, equipment and methods not named or described in the Specifications, on the Drawings and any Addenda issued as approved for substitution prior to Bidding shall be disallowed and the material, construction, equipment and methods named or described in the Specifications, on the Drawings and any Addenda issued shall be provided at no additional cost to the Owner.

### **PART 2 - SUBCONTRACTORS, SUPPLIER AND MANUFACTURER'S BIDS TO BIDDERS**

#### **2.1 SUBCONTRACTOR, SUPPLIER AND MANUFACTURE BUNDLING OF PRICES TO PROSPECTIVE BIDDERS**

- A. Subcontractors, Suppliers and Manufacturers are permitted to bundle quote prices to Bidders however these bundled prices may not be used to withhold providing individual pricing to a Bidder

- for bundled items when requested by a Bidder to provide individual pricing. No subcontractor or supplier shall make it a condition of their bid that another part of the project be awarded to them.
- B. Failure to provide individual pricing upon Bidder's request may be cause to disqualify a Subcontractor or Supplier and Manufacturer from Indiana State University Projects.

### **PART 3 - EXECUTION FORMS FOR BIDDING**

#### **3.1 BID BOND**

- A. A certified or cashier's check or Bid Bond is a mandatory requirement to be submitted with the Bid and shall be based on not less than five (5) percent of the Bid amount total of the Base Bid(s) and all add Alternates.
- B. The Bid bond shall be in the form prescribed by the Contract Documents except as provided otherwise by Laws or Regulations, and shall be executed by such sureties as are named in the list of "Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and as Acceptable Reinsuring Companies" as published in Circular 570 (amended) by the Financial Management Service, Surety Bond Branch, U.S. Department of the Treasury. The Bid Bond shall be obtained from surety or insurance company that is duly licensed or authorized in the jurisdiction in which the Project is located to issue bonds or insurance policies for the limits and coverages so required. In addition to appearing on Circular 570 U.S. Dept. of the Treasury, such Surety or insurance company shall maintain an A.M. Best's Rating of not less than "A."
- C. Failure to submit an acceptable Bid Bond with the Bid shall disqualify a Bidder.

#### **3.2 BIDDERS FINANCIAL STATEMENT**

- A. With their Bid the Bidder shall submit their most current independently audited or reviewed financial statement and vendor trade credit references as evidence of financial capability to perform the work.
- B. Failure to submit the Bidder's financial statement may be cause to disqualify a Bidder.

#### **3.3 CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION (SECTION 00 10 20 OF PROJECT MANUAL)**

- A. This certificate is required by the regulations implementing Executive Order 12549 Debarment and Suspension, 34 CFR Part 85, Section 85.510, Participants' responsibilities. The regulations were published as Part V11 of the May 26, 1988 Federal Register (pages 19160-19211).
1. Submit at time of Bid. Failure to submit with the Bid may be cause to disqualify a Bidder.

#### **3.4 BIDDER'S CERTIFICATION OF AUTHORIZED EMPLOYMENT (SECTION 00 10 45 OF THE PROJECT MANUAL)**

- A. Bidder must certify at time of Bidding that they have read and understand the "Contractor's Certification of Authorized Employment" provision of the Contract Documents In Section 00 20 11 Amendments to General Conditions Article 13, subparagraph 13.1.7.3 and its subparagraphs
- B. Submit at time of Bid. Failure to submit with the Bid may be cause to disqualify a Bidder.

#### **3.5 BID FORM (SECTION 00 20 00 OF THE PROJECT MANUAL)**

- A. In order to receive consideration, make all Bids in strict accordance with the following:
1. Proposals shall be submitted only on the form furnished, a copy of which is bound into and forms a part of this Project Manual, and which will become a part of the Purchase Order Contract of the successful Bidder (use a photocopy of the Bid Form herein).
2. Proposals shall be completely and correctly filled out using ink or typewriter, with signatures in ink.

3. Prices, except unit prices and percentages, shall be stated both in figures and in writing. In the event of a discrepancy between writing and the figures, the written amount shall govern.
  4. Proposals shall be signed by the Bidder, by a partner, or a duly authorized officer for a corporation, and shall give the Bidder's business address and telephone number. Failure to sign the Bid form may be cause to disqualify a Bid.
  5. Proposals submitted by non-Indiana corporations shall be accompanied by a certificate of existence issued by the Indiana Secretary of State.
  6. Any interlineation, alteration or erasure of the published Bid Form may be grounds for rejection of the proposal. Proposal shall contain no recapitulation of the work to be done.
  7. Proposals shall be based only on the material, construction, equipment and methods named or described in the Specifications, on the Drawings, and any Addenda issued prior to Bidding. See item 1.08 of this Sections for substitution request requirements.
- B. Modification of proposals already submitted will be accepted by letter, fax or telegram if received by the Owner prior to the date and hour set for opening of proposals.
- C. Each Bid shall be addressed to the Owner, and shall be delivered to the Office of the Director of Purchasing at the address given in the Notice to Bidders on or before the day and hour set for opening of Bids. Each Bid shall be enclosed in a sealed envelope bearing the title of the Project, the name of the Bidder, and the date and hour of the Bid opening. It is the sole responsibility of the bidder to see that their bid is received on time.

### **3.6 ADDENDA**

- A. Indicate receipt of Addenda on the Bid Form in the spaces provided for acknowledgement.
- B. Failure to indicate receipt may be cause to disqualify a Bid.

### **3.7 BID FORM - BASE BID(S)**

- A. Base Bid(s) shall be based only on the material, construction, equipment and methods named or described in the Specifications, on the Drawings, and any Addenda issued prior to Bidding. See item 1.08 of this Section for substitution request requirements.
- B. On Bids with multiple Base Bid Packages the Owner reserves the right to selectively Award individual Base Bid Packages to multiple Prime Bidders submitting the lowest and best Bids for the individual Bid Packages.

### **3.8 BID FORM - ALTERNATE BID(S)**

- A. Each Bidder, in addition to submission of the Base Bid, shall submit a Bid for any Alternate(s) as called for (if any). Failure to submit said Alternate Bid(s) shall be sufficient cause for the Owner to reject any proposal in its entirety. Also the Owner may consider the Alternate Bid in awarding of a Contract, but is under no obligation to accept any Alternate Bid.
- B. Proposals shall be based only on the material, construction, equipment and methods named or described in the Specifications, on the Drawings, and any Addenda issued prior to Bidding. See item 1.08 of this Section for substitution request requirements.

### **3.9 BID FORM – ALLOWANCES**

- A. Allowances (if any) shall be included in the applicable Bid (Base Bid(s) or Alternate Bid(s)) as called for in the Allowance Section of the Bid Form and/or Section 01 23 60 Allowances.
- B. It is solely at the discretion of the Architect/Engineer/Owner what costs may be applied to an Allowance.
- C. Any unused portion of an Allowance shall be returned to the Owner at Contract Closeout.

### **3.10 COMPLIANCE WITH LAWS**

- A. The Bidder shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances including but not limited to Indiana Code 5-16 and all provisions required thereby to be included herein are hereby incorporated by reference. Bidder warrants Contractor and any subcontractors shall obtain and maintain all required permissions, permits, licenses, registrations, accreditations, certifications, and approvals, and shall comply with all employment, labor, EEOC, E-verify, health, safety, and environmental statutes, rules, or regulations related to the products and services offered under this agreement. Bidder and any principals of the Contractor certify compliance with the requirements of Indiana Code § 5-16-1-9 Application of Indiana Code 5-22-16.5 (e.g. Company has not and will not participate in any investments or activities in Iran and refrains from engaging in any new investments or activities in Iran).
- B. Submission of the signed Bid Form indicates compliance.

### **3.11 NON-COLLUSION AFFIDAVIT**

- A. The Bidder, by its officers and agents or representatives present at the time of filing their bid, being duly sworn, say on their oaths that neither they nor any of them have in any way, directly or indirectly, entered into any arrangement or agreement with any other bidder, or with any public office of the State of Indiana, of any county or municipality or other public offices whereby such affiance or either of them, has paid or is to pay to such other bidder or public officer any sum of money, or has given or is to give to such other bidders or public officer anything of value whatever, or such affiance or either of them has not, directly or indirectly entered into any arrangement or agreement with any other bidder or bidders, which tends to or does lessen or destroy free competition in letting of the contract sought for by the attached bids; that no inducement of any form or character other than which appears upon the face of the bid will be suggested, offered, paid, or delivered to any person whomsoever to influence the acceptance of the said bid or awarding of the contract, nor has this bidder any agreement or understanding of any kind whatsoever, with any person whomsoever to pay, deliver to, or share with any other person in any way or manner, any of the proceeds of the contract sought by this bid.
- B. Submission of the signed Bid Form indicates compliance.

### **3.12 NON-DISCRIMINATION**

- A. The Bidder and its Subcontractors, if any, shall not discriminate against any employee or applicant for employment, to be employed in the performance of this Contract, with respect to their hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment because of their sex, race, natural origin, ancestry or religion or disability as prohibited under the Americans with Disabilities Act. Breach of this covenant may be regarded as a material breach of the Contract.
- B. Submission of the signed Bid Form indicates compliance.

### **3.13 CERTIFICATION OF UNITED STATES STEEL PRODUCTS**

- A. The Bidder certifies that the Bidder and all Subcontractors will comply with the statutory obligations to use steel products made in the United States.
- B. Submission of the signed Bid Form indicates compliance.

### **3.14 BID FORM - APPENDIX A SUBCONTRACTOR AND SUPPLIER/MANUFACTURERS LISTS**

- A. The Prime Contractor (Bidder) shall list all Subcontractors and Suppliers/Manufacturers called for in Appendix A of the Bid Form at the time of Bid Submission. Failure to provide this information may be sufficient cause to disallow a Bid.
- B. The Prime Contractor (Bidder) shall use the Subcontractors, Suppliers, Materials and Equipment as listed in the Bid Form Appendix "A" submitted at the time of Bid. It is the Prime Contractor's (Bidder's) responsibility to assure they have listed the correct Subcontractors, Suppliers, Materials

and Equipment on their Bid Form. THERE SHALL BE NO CHANGES PERMITTED TO THESE LISTS.

1. Exception: If the Owner determines the Subcontractors, Suppliers, Materials or Equipment are not acceptable, the Owner shall notify the Prime Contractor (Bidder) in writing within two (2) working days after receipt of Bids of the unacceptable Subcontractor(s), Supplier(s), Material(s) and/or Equipment(s).

### **3.15 BID FORM - APPENDIX B COMPREHENSIVE SUBCONTRACTOR AND SUPPLIER/MANUFACTURER LIST**

- A. The comprehensive subcontractor and Supplier/Manufacturer list shall be submitted by the two apparent low Bidders by 4:30pm on the day Bids are received. The A/E or Owner may request other Bidders to submit the list.
- B. Submit via e-mail to:
  1. Greg Miller, arcDESIGN [gmliller@arcdesign.us](mailto:gmliller@arcdesign.us)
  2. Dale Warner, R.E. Dimond and Associates [dale.warner@redimond.com](mailto:dale.warner@redimond.com)
  3. Bryan Duncan, ISU Department of Facilities Management [bryan.duncan@indstate.edu](mailto:bryan.duncan@indstate.edu)
- C. Failure to submit within the time given may be cause to disallow the Bid.

### **3.16 BID FORM - APPENDIX C UNIT PRICES**

- A. Each Bidder shall submit pricing for Unit Prices as called for (if any) in Appendix B. Failure to submit said pricing may be sufficient cause for the Owner to reject any proposal in its entirety. Also the Owner may consider the Unit Pricing in awarding of a Contract.
- B. Unit Prices shall be based only on the material, construction, equipment and methods named or described in the Specifications, on the Drawings, and any Addenda issued prior to Bidding.
- C. Unit prices include all necessary material, plus cost for delivery, installation, insurance, applicable taxes, overhead, and profit.

### **3.17 BID FORM - APPENDIX D**

- A. By 2:00pm on the next business day after receipt of Bids the Bidder shall submit, a wage rate schedule for the workers of the Prime Bidder and all major Subcontractors involved in the Work. The wage rate shall include the worker's hourly rate plus all fringe benefits to be paid to the worker.
- B. A major Subcontractor is defined as any Subcontractor whose portion of the Bid is in excess of \$250,000 or 20% of the total Bid whichever is less.
- C. Failure to submit this wage rate schedule within the allotted time may be sufficient cause to disallow a Bid. The wage rates provided may be used as a basis for Award of the Bid.
- D. The Owner reserves the right to require certified payroll records to be provided to verify the wage rates listed on the wage rate schedule are accurate.

**END OF SECTION 00 10 10**

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## PART 1 - GENERAL

### 1.1 SUMMARY

- A. This Section includes the following sanitary drainage piping specialties:
  - 1. Cleanouts.

### 1.2 SUBMITTALS

- A. Product Data: For each type of product indicated. Include rated capacities, operating characteristics, and accessories for grease interceptors.

### 1.3 QUALITY ASSURANCE

- A. Drainage piping specialties shall bear label, stamp, or other markings of specified testing agency.

## PART 2 - PRODUCTS

### 2.1 CLEANOUTS

- A. Cleanouts for Concrete Floor:
  - 1. Basis-of-Design Product: Subject to compliance with requirements, provide Jay R. Smith 4101S or a comparable product by one of the following:
    - a. Josam Company; Josam Div.
    - b. MIFAB, Inc.
    - c. Tyler Pipe; Wade Div.
    - d. Watts Drainage Products Inc.
    - e. Zurn Plumbing Products Group; Specification Drainage Operation.
  - 2. Standard: ASME A112.36.2M.
  - 3. Size: Same as connected branch.
  - 4. Body or Ferrule: Cast iron
  - 5. Outlet Connection: Spigot.
  - 6. Closure: Bronze plug with straight threads and gasket.
  - 7. Adjustable Housing Material: Cast iron with setscrews.
  - 8. Frame and Cover Material and Finish: Scoriated nickel-bronze.
  - 9. Frame and Cover Shape: Round.
  - 10. Top Loading Classification: Extra heavy duty.

## PART 3 - EXECUTION

### 3.1 INSTALLATION

- A. Refer to Division 20 Section "Pipe, Valves, Fittings, and Hangers for Fire Suppression, Plumbing, and HVAC" for piping joining materials, joint construction, and basic installation requirements.
- B. Install cleanouts in aboveground piping and building drain piping according to the following, unless otherwise indicated:
  - 1. Size same as drainage piping up to NPS 4. Use NPS 4 for larger drainage piping unless larger cleanout is indicated.
  - 2. Locate at each change in direction of piping greater than 45 degrees.
  - 3. Locate at minimum intervals of 50 feet for piping NPS 4 and smaller and 100 feet for larger piping.
  - 4. Locate at base of each vertical soil and waste stack.
- C. For floor cleanouts for piping below floors, install cleanout deck plates with top flush with finished floor.
- D. For cleanouts located in concealed piping, install cleanout wall access covers, of types indicated, with frame and cover flush with finished wall.
- E. Install traps on plumbing specialty drain outlets. Omit traps on indirect wastes unless trap is indicated.

### 3.2 CONNECTIONS

- A. Piping installation requirements are specified in other Division 20 Sections. Drawings indicate general arrangement of piping, fittings, and specialties.
- B. Install piping adjacent to equipment to allow service and maintenance.

### 3.3 PROTECTION

- A. Protect drains during remainder of construction period to avoid clogging with dirt or debris and to prevent damage from traffic or construction work.
- B. Place plugs in ends of uncompleted piping at end of each day or when work stops.

END OF SECTION 22 13 19

**ISU Form PBA-20A/E**

**Pre-Bid Site Visit Agenda / Information**

DATE: August 4, 2026  
TIME: 10:30am  
LOCATION: Science Room 018

**Introduce Project:** Science Rooms Renovation, Bid Number B0028832

**Architect:** arcDESIGN

Main Contact: Greg Miller Phone 317-559-1044 Mobile 317-445-4373 E-mail [gmliller@arcdesign.us](mailto:gmliller@arcdesign.us)  
Alt Contacts: Navy Lohse Phone 317-951-9192 E-mail [nlohse@arcdesign.us](mailto:nlohse@arcdesign.us)

**Other A/E Contacts:**

MEPT Engineer: R.E. Dimond and Associates, Inc. 317-634-4672  
Contact: Dale Warner Phone 317-634-4672 E-mail [dale.warner@redimond.com](mailto:dale.warner@redimond.com)

**Introduce Owner's Team:**

Bryan Duncan, Dir Capital Planning & Improvements: 812-237-8195 e-mail [bryan.duncan@indstate.edu](mailto:bryan.duncan@indstate.edu)  
Scott Tillman, ISU Architect/Construction Manager: 812-237-8198 e-mail [scott.tillman@indstate.edu](mailto:scott.tillman@indstate.edu)  
Mark Pupilli, Mechanical/Electrical Rep: 812-237-8185 e-mail [mark.pupilli@indstate.edu](mailto:mark.pupilli@indstate.edu)

**Bidding Documents:**

Bidding Documents are available for download on-line from the ISU Plan Room at <http://www.indstateplanroom.com/> for \$5.50 which covers all downloads for that particular Project.  
Note: Bidders must register for a free account the first time they access the website.

The Bid Documents may be ordered on CD (at a cost of \$7.50 per CD) or on paper copy (at applicable printing costs) from:  
Rapid Reproductions, Inc. 812-238-1681  
129 South 11<sup>th</sup> Street  
Terre Haute, IN 47807

**Forms for Bidding:**

Refer to Section 00 10 10 Instructions to Bidders Part 3 for the forms required for Bidding and when they are due.

**Submit Bids and other information to:**

Office of the Purchasing Department  
Facilities Management and Purchasing Building  
951 Sycamore Street  
Terre Haute, Indiana 47809

Bid Date: **August 20, 2026** Time Due into ISU Purchasing: **2:00pm**

There will be no in person Public Bid Opening. The Bids will be opened at 2:15pm on the due date and read aloud via Teams conference call. For conference call access call **812-228-8187** and enter conference **ID 852 871 929** followed by #.

**Type of Bid:** Single Prime

**Award Date:** Within seven (7) days or less

**Base Bid:** Renovation of the existing Science Rooms 018, 022, and 138.

**Alternates:** There are **five (5)** Alternates requested, refer to Section **01 10 00** Summary of Work Part 1.04 Scope of Work - Alternates for full details.

**Allowances:** There are **two (2)** Allowances to the Base Bid Requested. See Section 01 23 60 item **3.3** for full details

**Subcontractor Supplier/Manufacturer list:** Appendix A, submit with Bid

**Comprehensive Subcontractor Supplier/Manufacturer list:**

Appendix B submit via e-mail by 4:30pm on the day of Bidding to:

Greg Miller [gmliller@arcdesign.us](mailto:gmliller@arcdesign.us)

Navy Lohse [nlohse@arcdesign.us](mailto:nlohse@arcdesign.us)

Dale Warner [dale.warner@redimond.com](mailto:dale.warner@redimond.com)

Scott Tillman [scott.tillman@indstate.edu](mailto:scott.tillman@indstate.edu)

**Unit Prices:** Appendix C, No Unit Prices Requested

**Construction Dates: Phased Construction Required**

**Phase One:** The Contractor shall begin Work in Science Room ~~438~~ **018** within seven (7) days after Award preparing submittals and procuring material. Actual Work shall begin on or about September 2, 2026. The work shall be substantially complete by December 11, 2026 ~~to allow furniture installation to begin~~. All Work shall be substantially completed by December 31, 2027. Final closeout shall be within sixty (60) calendar days thereafter. A warranty walk-thru may be held eleven (11) months from the date of substantial completion.

**Phase Two:** The Contractor shall begin Work in Science Room ~~048~~ **138** not sooner than December 11, 2026. The work shall be substantially complete by April 26, 2027 ~~to allow furniture installation to begin~~. All Work shall be substantially completed by May 10, 2027. Final closeout shall be within sixty (60) calendar days thereafter. A warranty walk-thru may be held eleven (11) months from the date of substantial completion.

**Phase Three:** The Contractor shall begin Work in Science Room 022 not sooner than April 26, 2027. The work shall be substantially complete by July 30, 2027 ~~to allow furniture installation to begin~~. All Work shall be substantially completed by August 9, 2027. Final closeout shall be within sixty (60) calendar days thereafter. A warranty walk-thru may be held eleven (11) months from the date of substantial completion.

**Alternate Phasing:** The Contractor shall execute Combined Phase Two and Three work on the dates indicated above for Phase Two.

**Tax Exempt (non profit)**

Indiana State University is a Tax Exempt Institution and Indiana Sales Tax for products permanently incorporated in work shall not be included as part of the Bid or on any Application for Payment.

**Hours of Construction:**

Normal 7:00am-4:00pm After hours may be arranged with the Owner.

**Permits and fees:**

Include with Bid

**Asbestos or other hazardous materials:**

Owner will be engaged in abatement of flooring known to contain asbestos immediately prior to the Work in the Contract. General Contractor will coordinate mobilization with Owner's abatement schedule.

Other hazardous materials are not anticipated to be encountered. If materials are suspected of being hazardous, notify the Owner or A/E immediately.

**General Project Information and Requirements:**

Material storage: On-site and Off-site the Owner will pay for stored materials with proof of materials stored (photo documentation, bill of lading, etc.) and proof of insurance on the storage facility.

Parking: See Section **00 30 00 1.08** for requirements

Communication: Job Superintendent shall have a cellular phone.

Fire Protection: See Section **00 30 00 1.10 C** for requirements.

Salvage: The Owner has the right of first salvage. The Owner will supply a list of any items, not slated for reuse, which the Owner wishes to salvage. All items to be salvaged will be delivered to a location on the ISU campus as directed by the Owner.

Coordination With Owner: A minimum of 48 Hours prior notification of any closings, areas to be blocked off or utility shutdowns.

Smoking, Tobacco, and Vaping Policy: See Section **00 30 00 1.07** for Rules

#### **MBE/WBE/VBE Participation:**

*August 4, 2026: ISU has removed requirements for MBE, VBE, and WBE Participation from Bidding Requirements. Associated Sections 00 10 30 and 00 10 40 are not included in the Project Manual.*

#### **Additional Site Visits:**

None Scheduled. The **Science Building** may be visited during its regular hours of operation.

**Additional access to Rooms** may be arranged through the Facilities Management Office at 951 Sycamore Walk, Terre Haute, IN.

#### **Owner Comments:**

1. The Contractor shall coordinate with the Owner to disable the existing fire alarm system for Construction. With the fire alarm shutdown, the Contractor shall comply with all requirements of Section **00 30 00 1.10 item C** and **1.13** for the duration of the Project.
2. The following is added to Section **00 30 00** ISU Special Requirements and Information Item **1.06** and is mandated by the State of Indiana and Indiana State University.

##### **1.07 CONTRACTOR PUBLIC STATEMENTS**

- A. No person or entity that enters a contract with the University shall be permitted to make any public statement in such contracting party's official capacity as a contractor of the University except where such public statement: a. relates to the business or operation of the University, or to a University sponsored event; or b. has been approved by the Board of Trustees of the University. 620.2.11.1. Certain Public Statements. This Policy 620.2.11 Contractor Public Statements shall not in any way prohibit a contracting party's exercise of any protected expressive activity that is not made in such contracting party's official capacity as a contractor of the University.

#### **Owner Comments (continued):**

#### **Consultant Comments:**

Architect:

Phasing Dates and Phase Durations align with academic periods. Dates of Substantial Completion listed are intended to allow time for punch lists, furniture installation, final completion, and occupation by the University at least one week prior to the beginning of the next academic period.

Phasing is also dictated by the Owner's ability to take down only one room per academic period.  
Alternate

Alternate 5, Lecture Room Furniture Room 018, will be revised to include Lecture Room Furniture for all Rooms (018, 022, and 138). Contractors should contact the furniture provider listed in Specification Section 12 61 00 – Lecture Room Furniture.

Section 12 61 00 – Lecture Room Furniture will be reissued by Addendum and will include information needed for Lecture Room Furniture for all Rooms.

Contact Information for All Furniture in Contract is listed in Section 12 61 00 – Lecture Room Furniture. Vendor will provide quotes to provide (furnish and install).

**Contractor questions:**

e.c.      Electronic Project Folder

## PHASING SCHEDULE

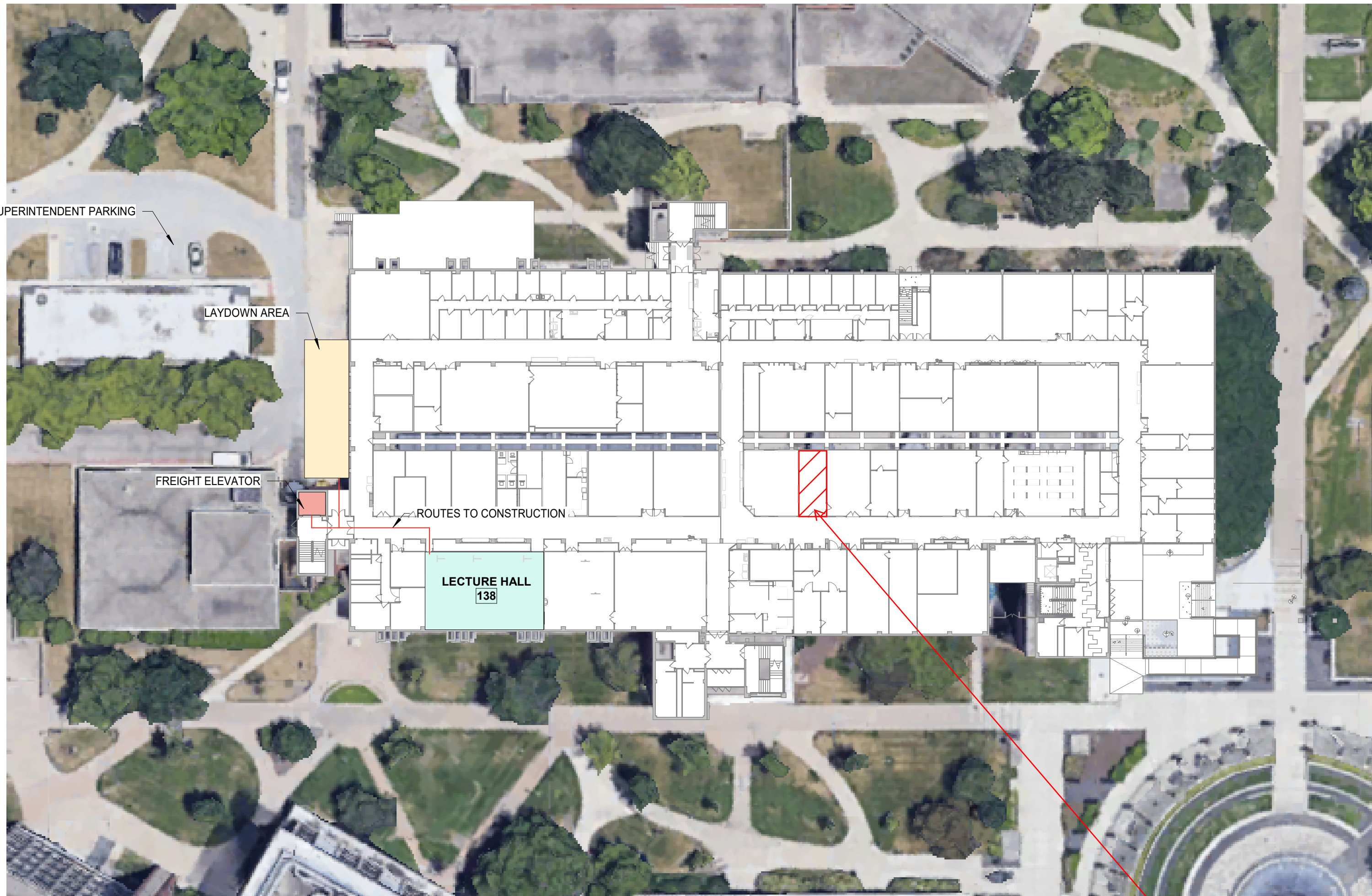
**PHASE 1**  
CLASSROOM 018  
MOBILIZATION - 9/2/2026  
GC SUBSTANTIAL COMPLETION - 12/11/2026  
FINAL COMPLETION OF FURNITURE INSTALLATION - 12/31/2026

**PHASE 2**  
CLASSROOM 138  
MOBILIZATION 12/11/2026  
GC SUBSTANTIAL COMPLETION - 4/26/2027  
FINAL COMPLETION OF FURNITURE INSTALLATION - 5/10/2027

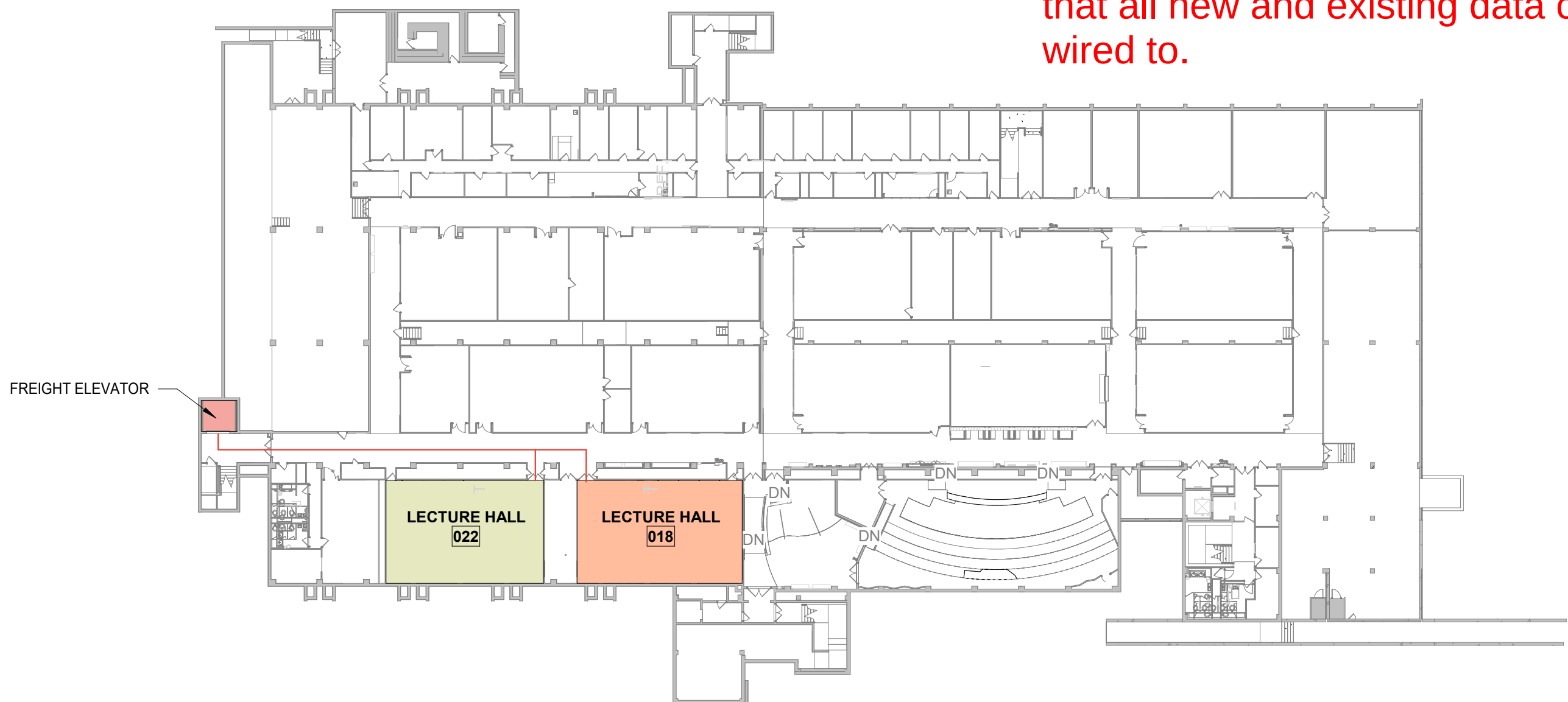
**PHASE 3**  
CLASSROOM 022  
MOBILIZATION 4/26/2027  
GC SUBSTANTIAL COMPLETION - 7/30/2027  
FINAL COMPLETION OF FURNITURE INSTALLATION - 8/9/2027

**NOTE:** REFERENCE ALTERNATE NO. 4 FOR INFORMATION ON PHASING ALTERNATE.

**NOTE:** COORDINATE ALL LOCATIONS OF PARKING AND LAYDOWN AREAS WITH OWNER PRIOR TO MOBILIZATION.



**5B PHASING PLAN - FIRST FLOOR**  
1" = 40'-0"



**5A PHASING PLAN - LOWER LEVEL**  
1" = 40'-0"

### GENERAL PROJECT NOTES

THE FOLLOWING GENERAL NOTES ARE APPLICABLE THROUGHOUT THESE CONSTRUCTION DRAWINGS.

- NOTHING SET FORTH IN THESE DRAWINGS SHALL RELEASE THE CONTRACTOR FROM ITS RESPONSIBILITY TO PROVIDE APPROPRIATE QUANTITIES, FIELD MEASUREMENTS, DIMENSIONAL STABILITY, INSTALLATION, ANCHORAGE, AND COORDINATION WITH ALL OTHER SUBCONTRACTORS AND TRADES, OR RELEASE THE CONTRACTOR OF RESPONSIBILITY TO IDENTIFY AND RESOLVE DEVIATIONS FROM THE REQUIREMENTS OF THESE DOCUMENTS, OR RELEASE THE CONTRACTOR OF RESPONSIBILITY TO ALERT THE ARCHITECT TO ERRORS OR OMISSIONS CONTAINED THEREIN.
- THE CONTRACTOR AND ALL ITS SUBCONTRACTORS SHALL VERIFY IN THE FIELD ALL NEW AND EXISTING APPLICABLE CONDITIONS, DIMENSIONS, RELATIONSHIPS, ETC. SHOWN IN THESE DRAWINGS AND AS PERTINENT TO THE INTENT OF THESE DRAWINGS. ANY DISCREPANCY DISCOVERED SHALL BE BROUGHT TO THE ATTENTION OF THE ARCHITECT PRIOR TO THE COMMENCEMENT OF ANY WORK AFFECTED BY, OR RELATED TO, SUCH DISCREPANCY. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL COSTS ASSOCIATED WITH, OR CAUSED BY, ITS FAILURE TO COMPLY WITH THIS REQUIREMENT. ELEVATION CALLOUTS INCLUDING "AFF" (ABOVE FINISH FLOOR) REFERENCE THE FINISHED SURFACE OF THE STRUCTURAL SUBFLOOR PRIOR TO THE APPLICATION OF FLOORING OR FLOOR FINISHES INDICATED ON THE INTERIOR FLOOR PLANS AND INTERIOR ROOM FINISH SCHEDULES UNLESS NOTED OTHERWISE, WHERE MINIMUM CLEAR HEIGHTS OR MAXIMUM HEIGHTS OF CASEWORK AND EQUIPMENT ARE SHOWN, SUCH DIMENSIONS ARE REQUIRED BETWEEN THE TOP OF THE FINISHED FLOORING (AS INDICATED ON THE INTERIOR FLOOR PLANS AND INTERIOR ROOF FINISH PLANS).
- COORDINATE, PROVIDE, AND INSTALL 2X FIRE TREATED WOOD WALL BLOCKING AS REQUIRED FOR THE ANCHORAGE AND SUPPORT OF ALL NEW CASEWORK, TRIM, FIRE EXTINGUISHER CABINETS, TOILET ACCESSORIES, MARKER BOARDS, TACK BOARDS, DOOR HARDWARE ACCESSORIES, ETC., AS APPLICABLE.
- AT ALL AREAS WHERE EXISTING FLOOR COVERING OR WALL COVERING MATERIAL IS SHOWN TO BE REMOVED, THE CONTRACTOR SHALL PROPERLY PREPARE THE REMAINING SUB-SURFACE AS REQUIRED BY THE NEW COVERING MANUFACTURER SUCH THAT COVERING PROVIDED BY THE CONTRACTOR MEETS ALL WARRANTY REQUIREMENTS SET FORTH BY THE COVERING MANUFACTURER.
- CONTRACTOR SHALL ENSURE THAT ANY AND ALL BACKBOXES LOCATED WITHIN 'PARTY WALLS' THAT SEPARATE ROOMS ARE NOT LOCATED BACK TO BACK OR IN THE SAME CAVITY. STAGGER BOXES ONE STUD CAVITY EITHER SIDE OF ONE ANOTHER.

### ABBREVIATIONS

SPL THIRD PARTY LOGISTICS  
AC AIR CONDITIONING  
ACC ACCESSIBLE  
ACT ACoustical CEILING TILE  
ADA AMERICANS WITH DISABILITIES ACT  
ADJ ADJUSTABLE  
AFF ABOVE FINISHED FLOOR  
AHJ AUTHORITIES HAVING JURISDICTION  
AL ALUMINUM  
AMP AMPERE  
AR ARCHITECT OF RECORD  
APC ACoustical PANEL CEILING  
ATO ACoustical, TILE CEILING  
ANSI AMERICAN NATIONAL STANDARDS INSTITUTE  
APPROX APPROXIMATE  
ASSY ASSEMBLY  
ASTM AMERICAN SOCIETY OF TESTING AND MATERIALS  
AVB AIR VAPOR BARRIER  
AVG AVERAGE  
BL BORROWED LIGHT  
BN BOTTOM  
BO BOTTOM OF  
BFF BELOW FINISH FLOOR  
BOH BACK OF HOUSE  
BLDG BUILDING  
BRG BEARING  
CAB CABINET  
CC CURTAIN  
CER CERAMIC  
CFM CUBIC FEET PER MINUTE  
CFMF COLD FORMED METAL FRAMING  
CG CORNER GUARD  
CJ CONTROL JOINT  
CIRC CIRCUIT  
CL CENTER LINE  
CLG CEILING  
CLR CLEAR OR CLEARANCE  
CNTRL CONTROL  
CO CASED OPENING  
COL COLUMN  
COMP COMPARTMENT  
CON CONCRETE  
CONST CONSTRUCTION  
CONT CONTINUOUS  
CPT CARPET  
CR CRASH RAIL  
CT CERAMIC TILE OR CORK TILE  
CTR CENTER  
CX COMMISSIONING  
CxA COMMISSIONING AGENT  
DB DECEASED  
DEG DEGREES  
DEMO DEMOLISH OR DEMOLITION  
DEPT DEPARTMENT  
DET DETAIL  
DF DRINKING FOUNTAIN  
DA DIAMETER  
DIFF DIFFUSER  
DISP DISPENSER  
DN DOWN  
DLO DAYLIGHT OPENING  
DN DOWN  
DR DOWN  
DS DOWNSPOUT  
DWG(S) DRAWING(S)  
EA EACH  
EC ELECTRICAL CONTRACTOR  
EG EXHAUST GRILLE  
EIFS EXTERIOR INSULATION AND FINISH SYSTEM  
EJ EXPANSION JOINT  
EL ELEVATION  
ELECT ELECTRICAL  
EM EMERGENCY  
EQ EQUAL  
EQUIP EQUIPMENT  
ETR EXISTING TO REMAIN  
EWC ELECTRIC WATER COOLER  
EXIST OR (E) EXISTING  
EXP EXPOSED  
EXT EXTERIOR  
FAB FABRIC  
FCO FLOOR CLEANOUT  
FDR FLOOR DRAIN  
FDC FIRE DEPARTMENT CONNECTION  
FE FIRE EXTINGUISHER  
FEC FIRE EXTINGUISHER CABINET  
FF FINISH FLOOR  
FF&E FURNITURE, FIXTURE AND EQUIPMENT  
FIX FURNITURE  
FIN FINISH  
FLR FLOOR  
FOF FACE OF FINISH  
FOH FRONT OF HOUSE  
FPM FEET PER MINUTE  
FRP FIBERGLAS REINFORCED PANEL  
FT FLOOR SINK  
FT FOOT OR FEET  
FTG FOOTING  
FVC FIRE VALVE CABINET  
GA GAGE OR GAUGE  
GALV GALVANIZED  
GB GRAB BAR OR GYPSUM BOARD  
GC GENERAL CONTRACTOR  
GCMU GLAZED CONCRETE MASONRY UNIT  
GPCI GROUND FAULT CIRCUIT INTERRUPTER  
GL GLASS OR GLAZING  
GND GROUND  
GPM GALLONS PER MINUTE  
GSU GLAZED STRUCTURAL UNIT  
GT GROUT  
HB HOSE BIB  
HC HOLLOW CORE  
HCT HOLLOW CLAY TILE  
HD HEAVY DUTY  
HDW HARDWARE  
HEX HEXAGONAL  
HM HOLLOW METAL  
HORZ HORIZONTAL  
HR HOUR/OR HANDRAIL  
HS HAND SINK  
HT HEIGHT  
HVAC HEATING, VENTILATING AND AIR CONDITIONING  
HW HOT WATER OR HARDWOOD  
ID INSIDE DIAMETER  
IN INCH  
INT INTERIOR  
INSUL INSULATION  
INV INVERT  
JAN JANITOR  
JB JUNCTION BOX  
JCT JUNCTION  
JFS JOINT FIRE STOPPING SYSTEM  
JT JOINT  
KO KNOCK OUT  
KP KICK PLATE  
LH LEFT HAND  
LL LIVE LOAD  
LP LOW POINT  
LV LOW VOLTAGE  
LVR LOUVER

MAINT MAINTENANCE  
MATL MATERIAL  
MAX MAXIMUM  
MECH MECHANICAL  
MEP MECHANICAL, ELECTRICAL AND PLUMBING  
MFR MANUFACTURER  
MIN MINIMUM  
MISC MISCELLANEOUS  
MIR MOLD AND MOISTURE RESISTANT  
MO MASONRY OPENING  
MR MOISTURE RESISTANT  
MOP MOP SINK  
MULL MULLION  
MLLW MILLWORK  
N NORTH  
NC NOISE CRITERIA  
NF NEAR FACE  
NIC NOT IN CONTRACT  
NOM NOMINAL  
NR NOISE REDUCTION  
NRC NOISE REDUCTION COEFFICIENT  
NTS NOT TO SCALE  
O OXYGEN  
O/O OUT TO OUT  
OA OUTSIDE AIR  
OC ON CENTER  
OD OUTSIDE DIAMETER  
OF OUTSIDE FACE  
OH OVERHEAD  
OHD OVERHEAD DOOR  
OPF OPENING  
OPP OPPOSITE  
OPP H OPPOSITE HAND  
OR OUTSIDE RADIUS  
ORN ORNAMENTAL  
OSD OPEN SITE DRAIN  
P PAINT  
PA PUBLIC ADDRESS  
PAR PARALLEL  
PARTN PARTITION  
PERM PERIMETER  
PERP PERPENDICULAR  
PFS PENETRATION FIRE STOPPING SYSTEM  
PIV POSITIVE INDICATOR VALVE  
PKG PARKING  
PL PLASTIC LAMINATE  
PLF POUNDS PER LINEAL FOOT  
PLYWD PLYWOOD  
PNL PANEL  
POS POINT OF SALE  
PR PAIR  
PSI POUNDS PER SQUARE INCH  
PVC POLYVINYL CHLORIDE  
PMT PAVEMENT  
PWR POWER  
QUAL QUALITY  
QTR QUARTER  
QTY QUANTITY  
QTZ QUARTZ  
R RADIUS  
RA RETURN AIR  
RB RESILIENT BASE  
RCP REFLECTED CEILING PLAN  
RD ROOF DRAIN  
REF REFERENCE, REFRIGERATOR  
REINF REINFORCE  
REQ(D) REQUIRED(D)  
RES RESINOUS  
REV REVISION  
RFL RESILIENT FLOORING SHEET  
RFS RESILIENT FLOORING TILE  
RGT RETURN GRILLE  
RND ROUND  
RO ROUGH OPENING  
ROW RIGHT OF WAY  
RS RESINOUS FLOOR  
RSA RESILIENT STAIR ACCESSORIES  
RT ROOF TOP  
RTU ROOF TOP UNIT  
RTS RESILIENT TRANSITION STRIP  
RWC RAIN WATER CONDUCTOR  
RWL RAIN WATER LEADER  
S SOUTH  
SAS SURFACED 4 SIDES  
SALV SALVAGE  
SAN SANITARY  
SB SPLASH BLOCK  
SC SEALED CONCRETE  
SCHD SCHEDULE  
SCW SOLID CORE WOOD  
SF SQUARE FEET  
SFRM SPRAY FIRE RESISTIVE MATERIAL  
SHT SHEET  
SM SHEATHING  
SHWR SHOWER  
SIM SIMILAR  
SJS SILICONE JOINT SEALANT  
SOG SLAB ON GRADE  
SPEC SPECIFICATION  
SPF SPRAY POLYURETHANE FOAM  
SPKR SPEAKER  
SPLR SPRINKLER  
SQ SQUARE  
SS STAINLESS STEEL /OR SOLID SURFACE  
ST STONE  
STEEL STEEL  
STL STORAGE  
SUSP SUSPENDED  
TAN TANGENT  
TEL TELEPHONE  
TEMP TEMPORARY  
TO TOP OF  
T&B TOP AND BOTTOM  
TB TACKBOARD  
TER TERRAZZO  
THR THRESHOLD  
THRU THRU WALL FLASHING  
TYP TYPICAL  
UC UNDERCOUNTER  
UNO UNLESS NOTED OTHERWISE  
V VOLTAGE  
VAT VINYL ASBESTOS TILE  
VB VAPOR BARRIER, VINYL BASE  
VCT VINYL COMPOSITION TILE  
VERT VERTICAL  
VIF VERIFY IN FIELD  
VIR VAPOR RETARDER  
VTR VENT THROUGH ROOF  
W WEST  
WITH WITH  
W/O WITH OUT  
WB WALL BASE  
WC WALL COVERING  
WD WOOD  
WF WIDE FLANGE (STRUCTURAL STEEL) /OR WINDOW FILM  
WG WIRED GLASS  
WH WATER HEATER  
WP WEATHER PROOF /OR WALL PROTECTION  
WPT WORKING POINT  
WRB WEATHER RESISTANT BARRIER  
WCO WALL CLEANOUT  
WVF WELDED WIRE FABRIC  
XH EXTRA HEAVY  
YD YARD  
YR YEAR

### SYMBOL LEGEND

